

# REPRESENTATION - AARTO 08

## INSTRUCTIONS FOR COMPLETION OF THE FORM

- This form must be completed electronically and submitted in one of the following manners:
  - posted by registered mail to: **The Road Traffic Infringement Agency, Private Bag X112, Halfway House, 1685**
  - emailed to: **representations@rtia.co.za** - on the AARTO website: **www.aarto.gov.za**
- The completed form must be submitted to and signed before a commissioner of oaths on presentation of the original Infringement Notice and, if applicable the original Courtesy Letter that was issued.
- A copy of the completed and signed form and supporting documents must be kept for your own records.
- Receipt of the application will be acknowledged within 21 days, failing which it must be re-submitted by posting it by registered mail to the address given above.
- If you were not the driver or person in control of the vehicle please complete form AARTO 07 to nominate the correct driver or person in control.
- Individuals need not complete the first two lines of Part B. Organisations must provide the details of the registration number of the organisation (eg CC, company or trust registration number) and details of a representative (Surname, First names, ID number, cell, email, etc.) who must sign the form on its behalf.

**Note: A Representation fee of R200 will be charged in the case of unsuccessful Representations.**

### PART A - APPLICATION

- I, the particulars of whom are provided under Part B below, hereby apply in terms of sections 18 and 19(2)(b)(i) of Act 46 of 1998 for Representation to be considered in terms of an Infringement Notice that was issued against me, particulars of which are provided under Part C below.
- The particulars in support of this application are given under Part D below and substantiating documents that serve as proof are attached.

### PART B - INFRINGER AND MOTOR VEHICLE PARTICULARS

Name of organisation  Registration number

Type of organisation

Email	<input type="text"/>	Tel (home)	<input type="text"/>	
Surname	<input type="text"/>	Tel (work)	<input type="text"/>	
First name	<input type="text"/>	Fax	<input type="text"/>	
Initials	<input type="text"/>	Gender <input type="checkbox"/> Female <input type="checkbox"/> Male	Cell	<input type="text"/>
Date of birth	<input type="text"/>	Employer name	<input type="text"/>	
ID type	<input type="text" value="Select One"/>	Employer address	<input type="text"/>	
ID number	<input type="text"/>	Suburb	<input type="text"/>	
Country of issue	<input type="text"/>	City / Town	<input type="text"/>	

Licence code	<input type="text" value="Select One"/>	<b>MOTOR VEHICLE PARTICULARS</b>	
Learners code	<input type="text" value="Select One"/>	Vehicle licence	<input type="text"/>
PrDP code	<input type="checkbox"/> Goods <input type="checkbox"/> Passengers <input type="checkbox"/> Dangerous	Licence disc no	<input type="text"/>
Street address	<input type="text"/>	Operator card no	<input type="text"/>
Suburb	<input type="text"/>	Vehicle description	<input type="text" value="Select One"/>
City / Town	<input type="text"/>	Vehicle GVM	<input type="text"/> kg
Postal address	<input type="text"/>	Make	<input type="text"/>
	<input type="text"/>	Series (model)	<input type="text"/>
Code	<input type="text"/>	Colour	<input type="text" value="Select One"/>

### PART C - PARTICULARS OF INFRINGEMENT NOTICE

Infringement notice number  Date of infringement

Issuing authority

Continue on reverse

**PART D - PARTICULARS OF REPRESENTATION**

[Empty box for Part D particulars]

(Applicable substantiating documents in support of and referred to in the Representation above must be attached.)

**PART E - AFFIRMATION OR OATH BY INFRINGER**

- a. \* I solemnly affirm the content of this declaration as the truth, the whole truth and nothing but the truth.
- b. \* I know and understand the content of this declaration and do not have any objection in taking the prescribed oath and consider the prescribed oath to be binding on my conscience.
- c. I further declare that I understand that this Representation may be rejected, upon which I will be liable to pay the penalty and all outstanding fees that may be applicable.

\*  **Whichever is applicable**

Signature of infringer	<input type="text"/>	Place	<input type="text"/>
		Date (YYYY/MM/DD)	<input type="text"/>

**PART F - CERTIFICATE OF THE COMMISSIONER OF OATHS**

As a Commissioner of Oaths, I hereby certify that the infringer:

- a. \* solemnly affirms the content of this declaration as the truth, the whole truth and nothing but the truth;  or
- b. \* has no objection in taking the prescribed oath and that he/she considers the prescribed oath to be binding on his/her conscience.

\*  **Whichever is applicable**

Signature of Commissioner of Oaths	<input type="text"/>	Place	<input type="text"/>
		Date (YYYY/MM/DD)	<input type="text"/>

**PART G - PARTICULARS OF THE COMMISSIONER OF OATHS**

Surname	<input type="text"/>	Identification number	<input type="text"/>
First names	<input type="text"/>	Tel (work)	<input type="text"/>
Business address	<input type="text"/>	Cell	<input type="text"/>
Suburb	<input type="text"/>	Office held	<input type="text"/>
City / Town	<input type="text"/>	Designation	<input type="text"/>

**PART H - STAMP OF THE COMMISSIONER OF OATHS**

Infringement notice number