

APPLICATION TO PAY IN INSTALMENTS - AARTO 04

INSTRUCTIONS FOR COMPLETION OF THE FORM

- a. This form must be completed electronically and submitted in one of the following manners:
- posted by registered mail to: **The Road Traffic Infringement Agency, Private Bag X112, Halfway House, 1685**
 - emailed to: **instalments@rtia.co.za**
- b. A copy of the completed form must be kept for your own records.
- c. Receipt of the application will be acknowledged within 21 days, failing which it must be re-submitted by posting it by registered mail to the address given in (a) above.
- d. Individuals need not complete the first two lines of Part B. Organisations must provide the details of the registration number of the organisation (eg CC, company or trust registration number) and details of a representative (Surname, First names, ID number, cell, email, etc.) who must sign the form on its behalf.

PART A - APPLICATION

I, the particulars of whom are provided under **Part B** below, hereby apply in terms of section 17(1)(f)(iii) of Act 46 of 1998, to pay the penalty, particulars of which are provided under **Part C** below, in monthly instalments. The options selected to pay such monthly instalments are indicated under **Part D** below.

PART B - INFRINGER AND MOTOR VEHICLE PARTICULARS

Name of organisation	<input type="text"/>	Registration number	<input type="text"/>
Type of organisation	<input type="text" value="Select One"/>		
Email	<input type="text"/>	Tel (home)	<input type="text"/>
Surname	<input type="text"/>	Tel (work)	<input type="text"/>
First name	<input type="text"/>	Fax	<input type="text"/>
Initials	<input type="text"/>	Cell	<input type="text"/>
Gender	<input type="checkbox"/> Female <input type="checkbox"/> Male	Employer name	<input type="text"/>
Date of birth	<input type="text"/>	Employer address	<input type="text"/>
ID type	<input type="text" value="Select One"/>	Suburb	<input type="text"/>
ID number	<input type="text"/>	City / Town	<input type="text"/>
Country of issue	<input type="text"/>		
Licence code	<input type="text" value="Select One"/>		
Learners code	<input type="text" value="Select One"/>		
PrDP code	<input type="checkbox"/> Goods <input type="checkbox"/> Passengers <input type="checkbox"/> Dangerous		
Street address	<input type="text"/>		
Suburb	<input type="text"/>		
City / Town	<input type="text"/>		
Postal address	<input type="text"/>		
Code	<input type="text"/>		

MOTOR VEHICLE PARTICULARS

Vehicle licence	<input type="text"/>
Licence disc no	<input type="text"/>
Operator card no	<input type="text"/>
Vehicle description	<input type="text" value="Select One"/>
Vehicle GVM	<input type="text"/> kg
Make	<input type="text"/>
Series (model)	<input type="text"/>
Colour	<input type="text" value="Select One"/>

PART C - PARTICULARS OF INFRINGEMENT NOTICE

Infringement notice number	<input type="text"/>	Date of infringement	<input type="text"/>
Issuing authority	<input type="text"/>		

PART D - PARTICULARS OF THE PAYMENT OPTIONS REQUESTED

Penalty amount, excluding the discount	<input type="text" value="R0.00"/>	Number of monthly instalments requested (maximum 6)	<input type="text"/>
The method of payment of the monthly instalments will be	<input type="text" value="Select One"/>		

Signature of infringer	<input type="text"/>	Date	<input type="text"/>
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